



Western Caspian University

Assessment Form for Monitoring Teachers

Monitored Course Title _____
Instructor's Name and Surname _____
Educational level, language of instruction _____
Specialization _____ Date _____

Assesment Criteria:

0 - not observed; 1- insufficient; 2-weak; 3- satisfactory; 4-good; 5-excellent

Starting the lesson on time	0	1	2	3	4	5
Proper planning of the lesson and efficient use of time						
Clear explanation of the lesson objectives						
Coverage level of the topic						
Maintaining logical sequence in topic explanation						
Teacher's level of preparation for the topic						
Clear and fluent explanation of the topic based on international examples						
Modernity and relevance of the information presented						
Use of alternative examples when presenting challenging material						
Linking the current lesson with previous or next lessons						
Use of innovative and interactive teaching methods						
Use of alternative teaching resources (videos, relevant links, etc.)						
Reference to normative documents, reliable sources, scientific literature, and articles related to the topic						
Teacher's level of engaging students in the lesson and encouraging active participation						
Teacher's level of feedback on students' responses and comments, and interaction with students						
Level of instruction in English (for lessons taught in English)						
Fluency of the teacher's speech (voice tone, timbre, intonation, diction) and use of gestures and facial expressions.						
Quality of the presentation (PPT) (in terms of visuals and content).						
Answering students' questions and clarifying unfamiliar terms and concepts						



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Note	
Commission Member's Full Name _____ Signature_____	